

## Vendor Proposal Evaluation Scoring Worksheet for Sample Community Health Center, Inc.

Vendor: \_\_\_\_\_ Reviewer: \_\_\_\_\_

Comments:

		Proposal			Points		Weighted
		Section	Weight	*	(0-10)	=	Score
<b>1</b>	<b>Technical Approach</b>		<b>100</b>				
A	Compliance with Patient Scheduling Functional Requirements	2.1.1 and CL-1	5				
B	Compliance with Patient Registration Functional Requirements	2.1.2 and CL-2	5				
C	Adequacy of Medical and Dental Records Capabilities	2.1.3 and 2.1.4	5				
D	Adequacy Of Case Management Software	2.1.5 and CL-4	5				
E	Compliance with Patient Billing Functional Requirements Including Support for Billing Forms	2.1.6, 2.1.7, and CL-5	10				
F	Compliance with Third Party Billing Requirements Including FQHC Program Capabilities	2.1.8, 2.1.9, CL-5 and CL-6	10				
G	Adequacy of Managed Care Software	2.1.10 and CL-9	5				
H	Adequacy of Proposed Laboratory Interface Software	2.1.11	5				
I	Adequacy of Pharmacy Management Module Capabilities	2.1.12	5				
J	Adequacy of UDS Reporting Software	2.1.13 and CL-7	5				
K	Adequacy of Data Inquiry and Report Generation Software	2.1.14 and CL-7	5				

## Vendor Proposal Evaluation Scoring Worksheet for Sample Community Health Center, Inc. (Continued)

Vendor: \_\_\_\_\_ Reviewer: \_\_\_\_\_

Comments:

		Proposal			Points		Weighted
		Section	Weight	*	(0-10)	=	Score
<b>1</b>	<b>Technical Approach</b>		<b>100</b>				
L	Adequacy of Proposed Software including Y2K Compliance	2.2.1 and 2.2.3	5				
M	Adequacy of Proposed Hardware including Y2K Compliance	2.2.2 and 2.2.3	10				
N	Adequacy of Network Integration Capabilities	2.2.4	5				
O	Adequacy of Patient Data Conversion Approach	2.2.5	5				
P	Compliance with Systems Management Requirements	2.2.6 and CL-8	5				
Q	Adequacy of User Help and Tutorial Capabilities	2.2.7 and CL-8	5				
<b>2</b>	<b>Product Support</b>		<b>100</b>				
A	Availability of Source Code	3.1	15				
B	Availability and Adequacy of System Documentation	3.2	10				
C	Adequacy of Proposed Support for: <ul style="list-style-type: none"> <li>• Software Maintenance</li> <li>• Telephone Consultation Services</li> <li>• Initial Training</li> <li>• Ongoing Training</li> <li>• Installation and Data Conversion</li> <li>• Hardware Maintenance</li> </ul>	3.3	40				
D	Adequacy of Initial and Ongoing Vendor Staffing	3.4	20				
E	Level of Detail Provided in the Proposed Implementation Schedule	3.5	15				

**Vendor Proposal Evaluation Scoring Worksheet  
for Sample Community Health Center, Inc. (Concluded)**

Vendor: \_\_\_\_\_ Reviewer: \_\_\_\_\_

Comments:

		<b>Proposal</b>			<b>Points</b>		<b>Weighted</b>
		<b>Section</b>	<b>Weight</b>	*	<b>(0-10)</b>	=	<b>Score</b>
<b>3</b>	<b>Vendor Experience</b>		<b>100</b>				
A	Adequacy of Vendor Experience and References	4	40				
B	Results of Contacts with Vendor Customer Site References	N/A	60				
<b>4</b>	<b>Costs</b>		<b>100</b>				
A	Initial Costs	5.1	45				
B	Annual Recurring Costs	5.2	45				
C	Costs for Vendor Recommended Options	5.3	10				

**Vendor Proposal Evaluation Scoring Worksheet  
for Sample Community Health Center, Inc.**

**Scoring Summary**

Vendor: \_\_\_\_\_ Reviewer: \_\_\_\_\_

	<b>Category</b>	<b>Total Weighted Score</b>	*	<b>Weighted Percentage</b>	=	<b>Total Score</b>
1	Technical Approach			.30		
2	Product Support			.20		
3	Vendor Experience			.30		
4	Costs			.20		
	<b>Grand Total Score</b>			<b>1.00</b>		