FY 2022 Health Center Program Service Expansion: School-Based Service Sites

May 12, 2022

If you have any questions, please reach out via the BPHC Contact Form

Transcript

>> SARAH TRINIDAD: Hello and thank you for joining today's
fiscal year 2022 Health Center Program Service for School-Based
Service Sites recipients. In today's webinar, you'll hear us
refer to it as SBSS as well as its unique activity code which is
H2E as in echo. Today's session is being recorded and will be
posted to the School-Based Service Sites technical assistance
page within two weeks. A question and answer session will also
follow today's presentation.

At the end of this presentation the chat feature will be
turned on, and you will have the opportunity to submit questions
at that time. I am now going to turn the presentation over to
Ernia Hughes who is our director for HRSA's Office of Investment
and Oversight to give us some opening remarks.

>> ERNIA HUGHES: Thank you, thank you so much Sarah. And
thank you to the health centers and congratulations to the
health centers on your award. This is really an exceptional
investment. You are in good, capable, and dedicated hands of
Sarah and her specialized team who will support you through the
course of your investment.

I have to admit that I have a particular affinity to
school-based health centers having worked in this space before
coming to this seat in the federal government. I'm convinced of
the brilliance of school-based health centers talking about
primary care and wrap around support exactly where there is a
need, exactly where there is a dedicated group and community
connecting schools and health is really, really rooted in our
commitment and our understanding and our investment in health

equity.

Administrator Johnson had the great benefit of being part of announcing these awards and visited a school-based health center and really the pictures we received from that visit just show her joy and appreciation for the work that is going on. So $25 million awarded on May 3rd to 125 grantees, which, again, is a continued commitment on the part of HRSA, on the part of the administration to support this necessary, this effective link between health and schools. I have great confidence that this investment will be realized in the most profound and outcomes evidence-based ways by you that have recently received this support, particularly gratified and encouraged that these moneys will be invested in expanding much needed behavioral health services. And really kind of stepping in to meet the need in communities across the country. So thank you, thank you, thank you. Thank you now. I look for additional time to thank you into the future and support and acknowledge the fantastic work for Sarah Trinidad and the specialized team and can't wait to hear about all the success as well and can't wait to hear about how we can best support you through the course of this investment.

So I will turn back to Sarah. And wish you all a wonderful day.

>> SARAH TRINIDAD: Thank you, Ernia for those opening remarks. We will continue with today's presentation. I am one of the presenters for today. I serve as the Director for the Infrastructure Improvement Investment Management within the Office of Health Center Investment Oversight. Also with us is Tyler Bysshe from the Office of Policy and Program Development. Next slide, please. We can move to the next one for our agenda for today is included on this slide. We will be providing you

with helpful information to implement your awards. In this presentation we will provide a brief overview of the School-Based Service Sites awards including a reminder of the funding objectives, discuss award information and reporting requirements, provide technical assistance resources available to support award recipients and end by answering all of your questions.

Next slide. So I am now going to turn this webinar over to Tyler. So he will give an overview of the School-Based Service Sites funding opportunity.

>> TYLER BYSSHE: Thank you, Sarah. Hello, everyone. Next slide, please. The Health Center Program School-Based Service Sites provide comprehensive primary healthcare. In the year 2020, over 665,000 people received care through these School-Based Service Sites. The purpose of SBSS is to increase the number of patients who can access comprehensive primary care through on or at the grounds of schools. These include preschool through secondary schools. Next slide.

As a SBSS award recipient, you may only partner with schools in your approved service area. SBSS does not permit you to expand your approved service area by partnering with schools located outside of your approved service area.

To address unmet needs, you may add service sites at or located near the grounds of schools or expand one or more services at existing School-Based Service Sites. Services may include new or expanded general primary medical care, mental health services, substance use disorder services, or health services, vision services and or enabling services. Services may be provided virtually but to achieve the definition at least some services must be provided face-to-face.

Progress towards achieving the SBSS funding purpose will be measured by an increase in the total number of patients receiving care at School-Based Service Sites as reported in the Uniform Data System.

Next slide. Here are a few key points regarding the SBSS awards. In September 2021, HRSA awarded more than $5 million to 27 award recipients. This month, May 2022, HRSA awarded another $25 million to an additional 125 award recipients. This award provides up to $200,000 per year for a two year period of performance that runs from May 1, 2022, to April 30, 2024. They're awarded under the activity code H2E.

While SBSS funding is issued as a new award, remember that all uses must align with your H80 scope of project and all Health Center Program requirements and regulations.

Minor alteration/renovation and equipment costs are allowed but there are limits on their use. Minor A/R equipment costs are only allowed in year one and may not exceed $150,000 in SBSS funds.

SBSS awards may be available beyond the two-year period of performance. It will be awarded as part of your H80 grant. Your performance is based in part on your performance increasing the number of patients served at School-Based Service Sites as well as the availability of funds.

I'll turn the presentation back over to Sarah to explain the funding requirements for this award.

   >> SARAH TRINIDAD: Thank you, Tyler. This slide includes an overview of the funding requirements. Your School-Based Service Sites if you proposed one in your application should be open and operational within 120 days of award. Please ensure your program contact is aware of any challenges you experience

with getting your new sites open and operational. Also, please contact the School-Based Service Sites team if you're considering changing the site originally proposed in your School-Based Service Sites application.

As we've discussed, service expansion will be evaluated in part by the total number of patients who were served through School-Based Service Sites as well as your reported progress over the two-year period of performance. It may result in continued, reduced or discontinued funding. If further funding is awarded, this award may be supplemented or further funded and may be made available under your H80 award.

Next slide. So a few key considerations. Ongoing compliance with Health Center Program requirements is critical, as you know. Let's turn to the key considerations to discuss:

Remember, School-Based Service Sites funding is intended to expand services at School-Based Service Sites within a current service areas. Form 5B was required as an application component if an organization proposed to add a new School-Based Service Site. Further, post-award changes may require changes in scope prior to implementation. There is no minimum hourly requirement. But services must be provided on a regular scheduled basis to support community needs.

Next slide. You may request funding for a period of performance of up to two years. At no more than $200,000 per year, inclusive of direct and indirect costs.

Up to $150,000 may be used in year one for minor A/R expenses and equipment as desired. Please note, funding under this notice may not be used for the following costs: Costs already paid for by other Health Center Program funds. Costs for services provided on behalf of a third party, construction activities including additions or expansions, major alteration/renovation defined as A/R in excess of $500,000 in

total federal and nonfederal costs excluding mobile. Purchase of an electronic health record purchase and or installation of trailers or prefabricated modular units, facility or land purchases, vehicle purchases. In this case a mobile unit is not considered a vehicle. And concrete or asphalt paving of new areas outside of a building.

Next slide. It is important to review the Notice of Award to note the due dates if not done so already. The Notice of Award will have your grants management specialist or GMS. For program-related questions use the BPHC Contact Form to contact the School-Based Service Sites investment team. We will provide a link to the BPHC Contact Form later on in this presentation.

Next slide. In your application, if you've requested funds for minor alteration/renovation activities, please note the following: These funds are approved only for the activities shown in the application at the approved site address. You want to be sure to address minor A/R and equipment-related questions within the specified time frames. Work cannot begin until the A/R conditions have been approve in a revised Notice of Award. If you're considering any significant changes to the project budget, the area renovated, or the location of the work, please contact your School-Based Service Sites team. Some changes may require prior approval from HRSA.

There are some reporting requirements associated with this award that are noted on this slide. Health centers that receive fiscal year 2022 school-based funding will receive updates approximately every six months. Semiannual progress reports will be formed by the work plan included in your application and will include updates on project status, progress on activities, and a brief summary of any barriers.

These will be available in EHB and each update will cover the dates on this slide. Please note the first semiannual

report will report only four months. That will be May 1st to August 31st he and will be available on September 1st. The reason for the shortened reporting period is to allow the reporting dates with the original cohort of School-Based Service Sites that was awarded last September.

As such, the last progress report will report on a period of eight months, as you can see on this slide, which will be September 1, 2023, to April 30, 2024, instead of just the six months.

Additionally, a streamlined noncompeting continuation report is required and also must be submitted and approved by HRSA to authorize the award for year two funding by congressional funding and continued funding would be in the best interest of the federal government. Award recipients will receive an email message via HRSA EHB when it's time to begin working on these reports.

The School-Based Service Site TA page have a lot of great resources on this slide. I encourage you to visit the link on this slide if you haven't done so already. Some resources you can find are a link of the School-Based Service Sites notice of funding opportunity, sample forms, technical assistance recordings, answers to frequently asked questions, and contact information for further TA support. The recording and slides for this webinar will also be posted here on this TA web page. And you'll also find the recording and the slides from the technical assistance post-award webinar from September on this web page as well.

This slide lists the relevant points of contact if you have questions about your School-Based Service Sites award. The BPHC technical assistance web page which I mentioned on the last slide includes all those post-award resources to get you started. For programmatic questions, you want to use the BPHC

contact form to contact our School-Based Service Sites Investment team. So if you encounter any implementation or other challenges that affect your ability to demonstrate progress on the School-Based Service Sites objectives, please reach out to our School-Based Service Sites team as soon as possible. You'll do this by navigating to the BPHC contact form. The link is on this slide, and selecting the option under funding that says supplemental grant award. From there you'll select the option that says School-Based Service Sites supplemental grant award. That comes directly to our team. And we have a team of folks that are on standby to answer your questions.

For budget questions and budgeting questions, check the GMS on the award and on this slide which is Brian Feldman and Nicole Turner. If you need EHB submission support call the number listed here or complete the BPHC contact form.

This slide is just a slide that encourages you to sign up to receive notifications available through HRSA and BPHC funding opportunities through the primary care digest or other email updates available on HRSA.gov. You may want to visit some of these social media platforms if you haven't done so already.

Next slide. All right. This concludes the slide presentation. As I said, those slides will be posted on our website also along with the recording of this presentation. So we're going to start the question and answer portion of today's call.

As you can see, there's also a Q&A pod at the bottom of the Zoom presentation window for your use. And you can type in questions there that we will answer. After we get through -- as you know, during the registration process we did ask if you had any questions at that time. We did get some pre-submitted questions. We'll start with those. Feel free to type your

questions. I'm joined by my colleagues from the Office of Federal Assistance Management and the program development and our capital development experts to assist in answering questions.

So as you're typing, we will start with the first question that was submitted through our registration process. And that is the process for changes. As I mentioned in the presentation, you will want to let the School-Based Service Sites team know if you have any changes that from what was proposed in your application.

So what is the process for a location change? So if you have a location change, again, you'll want to discuss that with the School-Based Service Sites team, so reach out through that BPHC contact form. The location change is most likely approvable if the site is still within your service area, is located within or adjacent to a school and serves the purpose of the funding opportunity. Please reach out to us if you have questions. There were also some pre-award questions submitted just about drawing down funds and using funds for equipment purchases and different purchases that were made prior to May 1, 2022.

So the NOFO does not specifically say that pre-award costs are allowable and are typically unallowable. But if you have questions about pre-award costs and using funding for that, please reach out to us with specific questions as well.

So a question that was submitted during the registration that I'm going to turn over to our Division of Grants Management is just about modifying budgets and re-budgeting. So there were a couple questions submitted about this. One, can we modify our budgets? And what's the process to do so? Then another question that is similar relates a bit, due to workforce shortage and implementations hourly rate for all the personnel

increased by 15%, so how do we adjust the budget. Brian, if you don't mind answering these, we would greatly appreciate it.

    >> BRIAN FELDMAN: Thank you, Sarah. The answer to the first question, modifying budgets. You will be required to submit a prior approval request for re-budgeting in any of the following four situations. Situation one, you are moving at least 25% of your overall award between object class categories. For example, you have a certain amount of money in salaries. You're moving 25% of your overall award from salaries to fringe or supplies or contracts or something along those lines. It's not within a budget category. It's between budget categories.

    Number two, you are eliminating all grant funds from a previously approved object class category. Let's say that you had funds in supplies. Now you're taking all the funds out of supply category. That will require a re-budgeting approval request. Three, you're adding into an object class category that did not have grant funds in it before. Say you did not have funds in equipment and now you're deciding to make an equipment purchase -- I'm sorry. Let's take equipment out. We'll say the contractual line. Say you didn't have a contractual line, now you're going to use contractual services for certain things - that will require prior approval.

    In the fourth situation, you are making any changes to your approved equipment list. By that I mean if your original equipment list had certain items listed and certain quantities of those items, if those quantities are changing up or down, or if you are taking -- if you are swapping certain pieces of equipment with other piece of equipment, that will require prior approval. Bear in mind, equipment is only moveable. It did not include any items that are specifically attached to the building. If you have to physically attach a piece of equipment

to the building, that is considered alteration/renovation. That's a different situation.

Now, the other issue is regarding the question about the hourly rate for personnel. Maria, if you would, would you open up a web browser? I'm going to show you something that everybody's going to need to see. Because this is allowable. You can make those hourly rates. But you still have to keep your salaries within the approved -- the approved federal limit. So just to let everybody know what the federal limit is, Maria is going to go ahead and walk -- we're going to walk you through this website in order to figure that out.

Put in the following web address OPM.gov. Now, you see this black bar at the top of the screen. You want to mouse over policy but you don't click on it. If you look to the right you see salaries and wages. Click on that. You notice here you have all these different tabs that go from 2022 back to 2011, which will give you the federal salaries for all different types of positions year by year.

So if you're looking for a given year, the current year will always be the most current one and the one that will automatically default. Maria, if you scroll down a third of the page, keep going. Stop. You see that section that says executive and senior level employee pay tables. You want to click on the first and click on that first pdf

If you look here at Level 2, Level 2's current limit is $203,700. That is the federal salary limit for 2022. If at any time this is something you want to make reference to, this is an easy way to always find out what the current federal limit, I highly recommend that you book mark this page because when you do salaries and budget modifications, you have this as a quick reference so you know what the federal limit is.

That federal limit also applies to the hourly rate

associated with that federal limit. In this case, the hourly
limit -- hourly rate limit would be $203,700 divided by
2,080 hours or $97.93 an hour. As long as that hourly rate did
not increase to over $97.93 an hour, you are fine with
keeping -- you're fine with that salary limit. You may need to
make internal changes to your budget here and keep track of
those types of things for auditing purposes. But unless it
meets one of those other four re-budgeting requirements, then
you will not be required to submit a prior approval.

     >> SARAH TRINIDAD: Thank you, Brian, for that information.
Another question while we have you is about the $150,000 of
first year funds to cover the cost of minor A/R. May we use
nonfederal resources to cover the remaining balance?

     >> BRIAN FELDMAN: The answer to that is yes, you can use
nonfederal resources to cover the balance over $150,000.
However, the total project cost, federal and nonfederal
combined, cannot exceed half a million dollars. And if you put
in one federal dollar and all the rest is nonfederal but that
combined total exceeds $500,000, then the entire project is no
longer considered minor alteration/renovation and is now
considered unallowable.

     >> SARAH TRINIDAD: Another question we received was about
the noncompeting continuation progress report. Because there
are two different reports that you have to submit in EHB to us.
So one is that noncompeting continuation report. And that will
hit your EHB queue approximately six months or so into the
award. And then the progress reports that I mentioned that are
every six months, so not to be confused with the NCC, the
noncompeting continuation report, there is another semiannual

progress report that is also every six months but the first one and last one will be a bit off that six-month schedule. Yes, you still have to submit a noncompeting continuation application as well.

Okay. Another question. Brian, for you, are indirect costs allowable?

>> BRIAN FELDMAN: Say that one more time.

>> SARAH TRINIDAD: Sorry. Are indirect costs allowable?

>> BRIAN FELDMAN: I wasn't sure if it glitched out or -- indirect costs are allowable in two situations. One, you have a current negotiated indirect cost rate agreement, that's consistently applied across all of your federal awards. And if you do not have a current indirect cost agreement, then you are claiming the 10% de minimis cost rate. That's allowable if you don't have an indirect cost agreement but you must declare in your budget you're requesting the 10% de minimis rate because you don't have indirect cost agreement.

>> SARAH TRINIDAD: Thank you for clarifying that as well. Another question that I see in the chat and also here in the pre-submitted questions is just about carrying over funds. So the question that was submitted is, if after the first year of this grant we have not expended the entire award amount, will we be able to carry over those funds? Brian, do you have any insight for us on that?

>> BRIAN FELDMAN: Yes. You will be able to carry over, but it is contingent upon receipt of a second year. If there is no

second year, then there's no budget period in which to carry over those funds.

Now, if at the end of the first year of the budget period, the first budget period not all of your funds are expended, the unexpended funding should be listed on your SF 425 federal financial report as an unobligated balance which you'll be submitting in payment management systems. In the past it was electronic handbooks, now it is through the payment management system. As long as your unexpended balance is under 25%, you will be able to carry over those unexpended funds through the expanded authority as long as, one, your award is not on drawdown restriction. And two, you state in the comment section of your federal financial report that you intend to use those funds to carryover those funds into the second year of the budget period. However, if your unobligated balance exceeds 25% of you are on drawdown restriction you'll have to submit a prior approval for acceptance. In that request, make sure you include a budget for the carryover amount, the SF-424 budget sheet, budget justification, salary table, and any other relevant documents related to your budget.

>> SARAH TRINIDAD: Wonderful. Thanks, Brian. That covers the submitted questions during the registration process.

I'm going to ask Olivia now who is monitoring our Q&A pod if there are any questions in the Q&A pod that have not been answered yet that we can possibly offer clarification on.

>> OLIVIA SHOCKEY: Sarah, we do have a number of questions in the pod. And if additional questions come to you as we are answering these questions, feel free to drop them into the Q&A pod.

I'm going to start with some housekeeping types of questions just for full visibility. There was a request to drop the hyperlink to the contact form into the chat pod. It is there now. So thank you, Sarah, for putting that there.

We have asked that several types of questions come directly to the teams through the contact form. So please do use that link to send in your very specific questions so we can help you.

There was a question about where to find the slides and the call recording and about how long it will be following this call before the recording is up. Sarah, can you remind everyone about what you said about that.

>> SARAH TRINIDAD: Yes, it does take us a couple of weeks to post the recording to the web page. But I can tell you that the slides and the recording and the information really has not changed since the September award last year. The uses of funding and all of that is still the same. It's just the reporting dates are a little different because the award date was different.

So if you are anxious to see the information right away, that recording and those slides are up on our web page right now. But these slides and the recording will be up in about two weeks. There are questions about NoAs. An organization believes they are an awardee and has not received their NoA or cannot find it. Brian, can you tell everyone where they can find a copy of the NoA.

>> BRIAN FELDMAN: The Notice of Award will be sent to the program director and anybody else listed on the Notice of Award as a contact either an authorizing official or business official. So depending on who was considered the program

director for the award at the time the award was made, you probably want to check to make sure in case that person -- it's possible that person is no longer there. So what you want to do is have that person -- if you do have contact with that person, check with that person, make sure that they've received a copy of that Notice of Award. If not, what you probably need to do is contact the normal project officer with your regular health center grant and your regular grants management specialist for your regular health center grant and see if they are able to find that information for you.

      >> OLIVIA SHOCKEY: While I have you on the hot seat, can you confirm or restate if we have more than 25% of our federal funding unspent at the end of year one, we need to submit a prior approval to spend that funding in year two, is that correct?

      >> BRIAN FELDMAN: That is correct. You will submit a carryover prior approval request.

      >> OLIVIA SHOCKEY: It seems there are concerns about schools closing soon and shortly due the academic year and getting off to a slow start with spending. Thank you for restating that.
      Also, and this might be a Brian question or Sarah as well. When does the clock start on the 120-day requirement for opening our new site?

      >> SARAH TRINIDAD: I can answer that. And that was on the -- I'm guessing the day that NoA was released. But I did see that there was a question in the chat pod too, not to skip

ahead, Olivia, but requesting an extension. We do understand
that mobile units and stuff like that have been on backorder.
So that would be something that you could let us know through
that BPHC contact form to the School-Based Service Sites team,
because we are most likely able to grant a one-time, up to
90-day extension for that site opening. And we will definitely
work with you. We absolutely understand that there have been
delays and that there's many situations that can cause
that -- your site to be delayed. So just keep us posted and let
us know what's going on and we can definitely work with you on
that.

    >> OLIVIA SHOCKEY: It looks like there's at least one or
two questions that state that they're seeing a different date on
their NoA. You might be seeing like a Notice of Award
processing date. It is -- the clock starts on the date that you
received that NoA.
    So the date in May that everyone got those emails. And we
did the nice splashy press release, which I believe was May 3rd
or 4th. Thank you. May 3rd. So that's the date that the
120 days starts. As Sarah just stated, you can put in a request
if you need an extension, because school might be closed when
that 120 days hits or there might be some delays in delivery of
a mobile unit.
    Sarah, there is a question about whether there might be some
information that can help HRSA approve those types of requests
more easily. So is there any specific type of information that
you would like to see in such requests to make it easy to
process them?

    >> SARAH TRINIDAD: Yeah. Absolutely. I think just an

explanation of the delays is the most important thing and why the extension is needed is most certainly the most critical information for you to put in those requests.

>> OLIVIA SHOCKEY: That's great. I also see a question in the queue stating that there's a real concern that the mobile unit might not even be received with that extension window. And are there other ways that the funding purpose could still be met?

>> SARAH TRINIDAD: Absolutely. We definitely understand that your projects may have changed since you wrote your application a year ago. That's when I would encourage you to work with our team. We're happy to talk about other uses, as Brian went over, kind of re-budgeting what was proposed or submitting that change in scope prior approval for another site or if you're not even able to get the mobile van, then we can definitely discuss other ways to use that funding that would benefit your communities and the schools.

>> OLIVIA SHOCKEY: That's really helpful, Sarah. I'll remind everyone that the funding opportunity did not require a new site if the health center was already operating a School-Based Service Sites and were adjacent to a school that they could use and propose this funding to provide more services at that type of site without adding a new one. But you do need to let us know if that's a plan change that you want to implement. So please do reach out through the contact form if that's the type of change that might be needed in order to fulfill the purpose of the funding.

Just looking to pull another question here. So give me one

second. This one's interesting. So health center had proposed to purchase a mobile unit to serve a specific school, but that school has now said that they have space in their building. And the health center is welcome to locate their health center site within the school building.

Would that be allowable? And how should the health center go about working out the details of that?

>> SARAH TRINIDAD: Yes. I can definitely take a stab at answering that. So I'm assuming that the new school is within your service area as that would be a criteria to look at. But if the school is within your service area and since it's within a school, then the process for that would be, of course, contacting us. You might get tired hearing me say that. But contacting us and letting us know of that change, then you would submit a change in scope to change or add that school to your service site.

So that would be the start of it. Again, just contact us through this BPHC contact form. And we're happy to help guide you through submitting that change in scope to add the site.

>> OLIVIA SHOCKEY: It sounds like Sarah answered several questions that were in the Q&A pod with that answer. If it's the same school that you already proposed to serve with your mobile unit, then that's an easy yes, but we still need to know about it and get that site added to scope. So you do need to still reach out. If it is a site that is within your defined service area but not the school you proposed, we still do need to know about that as well. So please do reach out.

There's also a question in the queue about what if our service area has changed since we submitted our application a

year ago? So we've added some service area zip codes to Form 5
b. These zip codes are now part of our service area. If we
needed to change our project, would we be allowed to include our
new site in the new zip codes. I want to check in on that one.

     >> SARAH TRINIDAD: Yes. I believe if they were part of
your service area on May 3rd when these were awarded, then
absolutely, you would be able to do so.

     >> OLIVIA SHOCKEY: Excellent. There is a question about
projected patients. So there's some concern with the fact that
this funding is starting right around the time that schools
might be winding down for their academic year, how that might
impact the ability to achieve those patient projections in the
applications. I want to start by reminding everyone that those
projections were for the end of the two-year project. We are
not looking for you to achieve those numbers at the end of the
first year. So that should hopefully allay some concerns in
that space.
     Then, Sarah, anything you want to add?

     >> SARAH TRINIDAD: I would also add that that is really
what those progress reports are intended for. As I said,
every -- approximately six months, but that first and last one
is a little bit off that six-month schedule, but if you
encounter challenges or barriers or any type of complications in
implementing what you propose, there is space in those progress
reports to notify us, let us know what those challenges and
barriers and issues were. And we definitely read those. And
we'll work with you.
     But just make note of that also in your progress reports.

>> OLIVIA SHOCKEY: It looks like at least one of the awardees opened their site already because there was such a need in their community. And they want to make sure that they can still use this funding to expand the services at that site that they've already opened.

>> SARAH TRINIDAD: Yes. And we anticipate that that is going to be a hurdle for some health centers, because there is a great need for School-Based Service Sites. As we said, you wrote these applications a little while ago. So some may have already opened that site, which is completely understandable. And you can use that money to expand services.
But, again, you need to let us know that there's been a change in what was proposed in your application.

>> OLIVIA SHOCKEY: If a health center was quite ambitious and proposed three new sites through their application, is the expectation that all three of those sites would be open and operational within 120 days?

>> SARAH TRINIDAD: That would be the expectation, but if you are now encountering some type of difficulty with that, then you would want to notify us, because we could work with you to re-budget or just discuss some different options for those projects.

>> OLIVIA SHOCKEY: I'm seeing one or two questions about what counts as a School-Based Service Sites patient. I'm going to refer you to the UDS manual for that definition. We refer to that definition in the funding opportunity. And the expectation

is that the same definition be applied to increases over the
two-year period. And there's also a question in here about
perhaps that projects were ambitious. I think Sarah has talked
about the progress report being a great place to talk about the
progress toward your goals. We're looking for increases over
time. So if you were extremely ambitious with your goal, that
may ultimately be okay that you don't get all of the way there.
But to definitely talk about it with HRSA. You can use the
contact form to reach out and also include some notes in your
progress reports.

　　Anything to add to that, Sarah?

　　>> SARAH TRINIDAD: I think you've covered it.

　　>> OLIVIA SHOCKEY: We also know there were at least a few
applicants that struggled with what projected number to write in
their application. Is it the projected number for just this one
new site? Is it an overall increase? Any questions or concerns
in that space you can reach out and we can talk with you about
it. But our goal for you is to see you use this funding to
increase that UDS number over time. And the UDS number is
patients served at School-Based Service Sites.
　　I'm just checking to see if any new questions have come in.
There is a question about just mistakes in general and
applications. If we stated something and now we know it's not
quite right or if we need to do something a little differently,
how do we fix it?

　　>> SARAH TRINIDAD: That's a good question. I think it
kind of depends on what the mistake was and where the mistake
was. So maybe you might need to reach out to us just to help

clarify that a little bit more. If it was the patient
projections, we can definitely have you put some information in
your progress report about that, but it might be helpful to
understand the question a little bit more on what that error
was. If you could reach out to us and let us know, then we can
maybe help you a little bit better with that question.

     >> OLIVIA SHOCKEY: Thank you. It looks like we're winding
down on the questions. There's a couple more. If additional
questions are occurring to you while you're listening to the
presentation, please feel free to drop them in the Q&A pod.
     I have a question for Brian, which is, is this NoA under
expanded authority? And is that what you were describing with
re-budgeting requirements previously? Or is that something
else?

     >> BRIAN FELDMAN: Expand authority only applies to
carryover. Be that as it may, you don't need to submit a re-
budgeting requirements. Moving more than 25% between budget
categories, moving money out of -- entirely out of a budget
category, moving money into a budget category that didn't have
funds in it before, or any changes to your approved equipment
list. If your scenario does not meet one of those four re-
budgeting scenarios, then you don't have to submit a prior
approval request, but you need to track those changes
internally.

     >> OLIVIA SHOCKEY: Brian, you might be able to help with
this question as well. There's at least one awardee,
potentially more, that are seeing that the project director that
they listed in their application is not the same project

director that they're seeing on the Notice of Award. So could
this be due to the NoAs merging information from the H80 file?
Or is there -- are there any ideas about this?

     >> BRIAN FELDMAN: So in a lot of situations, I think I've
noticed that there are actually -- people were placed in as
program directors in the application that were not -- probably
not the intended program director. I think it's probably just
an issue with how you filed the application.
     In those cases the program director was prepopulated based
on the application itself. If you do need to make those
changes, all you need to do is submit a prior approval request
for change in the program director in the electronic handbook.

     >> OLIVIA SHOCKEY: Let me ask a tag-on question because I'm
not sure of this. Because these are issued as separate awards
but technically still available only to health centers, so we
consider them supplemental awards, even though we're giving the
awards under a new grant in order to support tracking of funds.
Is it feasible to change the project director just for the
separate award, or would that cause a trickle down impact and
change in the H80 award. We don't want to cause any unintended
consequences.

     >> BRIAN FELDMAN: It's not an issue. You could
theoretically have one program director for the regular health
center grant and a different program director for this grant.
That's perfectly fine as long as they're qualified and meet the
requirements in the set aside.

     >> OLIVIA SHOCKEY: Anything to add from a programmatic

perspective, Sarah?

>> SARAH TRINIDAD: No, with each supplemental grant, I would say it works in the reverse too. So if you want to add a different project director to your H80, you actually have to add that -- do a prior approval project director change for every supplemental grant. So they are all completely separate. Some people think because they did it for their H80 it takes effect for all the supplementals. It doesn't work that way. You have to submit a prior approval for each separate grant.

>> OLIVIA SHOCKEY: Thank you for that. It sounds like there might be some issues with lack of EHB's access or authorization to make prior approval requests. Who should awardees reach out to if they're having challenges with that type of issue?

>> BRIAN FELDMAN: In those situations they probably need to contact the EHB help desk.

>> SARAH TRINIDAD: And that number is listed on the slide here that's up on the screen. So you can contact them via phone or through the BPHC contact form as well. They have a separate link for EHB issues.

>> OLIVIA SHOCKEY: Thank you so much. And if you're getting yourself in a loop because I see some questions or comments that seem like there might be a little help where the EHB Helpdesk is referring back to someone else. Feel free to reach out to us through that contact form and we can get you pointed in the right direction.

Sarah, can you talk a little bit about what it means to verify your site as open and operational? Does that mean all staff hired? Does that mean all hours served? Or is some lesser amount of staffing and services acceptable?

>> SARAH TRINIDAD: Open and operational means open and operational. There's no minimum hourly requirement as long as you're open and seeing patients on a regularly scheduled service. So you can open slower and ramp up the services and the hours as you see the need to serve your community.

So perhaps you do start out with just a day or two or whatever is best for your community and then increase as you go.

>> OLIVIA SHOCKEY: I think we are almost at the end. So I'll just end us with one sort of generic kind of question that covers, I think, most of the rest of what's in the queue. With a reminder, if we did not get to your question today, please use the contact form to send it in. We may have skipped it because it was extremely specific to your organization's situation. Those situations are best discussed individually with a staff member at HRSA.

So the question that we'll end with is just we have concerns about being able to get there in 120 days and the types of changes we might need to make in order to get there. And the different ways that we might be able to meet the purpose. Should we give back the funding now or how do we best move forward?

>> SARAH TRINIDAD: Definitely do not give back the funding yet. We are here to work with you to really find uses for that -- for the funding. You may have been overly ambitious in

your application. And that's okay. But we want to work with you to spend that money to serve your community as I know that you're eager to do. So we understand that there are delays, that there are staff shortages and supply shortages and lots of shortages, but we have a team of folks that are ready to work with you and help you implement a project and to spend the funding. So we look forward to definitely working with you. We wish you all the best of luck of implementing your projects. Please do reach out to us as you have questions.

     I think we will go ahead and conclude. Again, as Olivia said, if we did not get to your question, please reach out. If it's a budget or grant question, reach out to Brian or Nicole. If it's a specific programmatic question, submit it through this BPHC contact form through the routing here on the screen, and we will make sure that we do get you a response.

     We do have a few polling questions that we would just like you to take the time to answer just to give us a few feedback here. I think there's four in all. But if you would, just take just a quick moment to answer these questions.

     >> SARAH TRINIDAD: We'll give it another minute and that will conclude today's presentation. Thank you all for attending.