

Uniform Data System (UDS) Reports in the HRSA EHBs

Accessing Standard UDS Reports

A quick reference guide for National Training and Technical Assistance Partners
Last Updated April 2023

The Uniform Data System (UDS) is a system through which organizations funded under the Health Center Program (Activity Code H80) or are considered Health Center Program look-alikes (LALs) submit annual performance reports. Health centers report patient demographics, services provided, staffing, clinical indicators, utilization rates, costs, and revenues. The HRSA Electronic Handbooks (EHBs) includes reports based on data collected through UDS which are accessed through the UDS reports.

National Health Center Training and Technical Assistance Partners (NTTAPs) provide national-level training and technical assistance (T/TA) to health centers to identify health center T/TA needs and develop and deliver T/TA for health centers at the national level. Specifically, NTTAPs provide T/TA to support health centers that serve statutorily defined special populations and vulnerable populations and support all health centers through development of areas-specific T/TA.

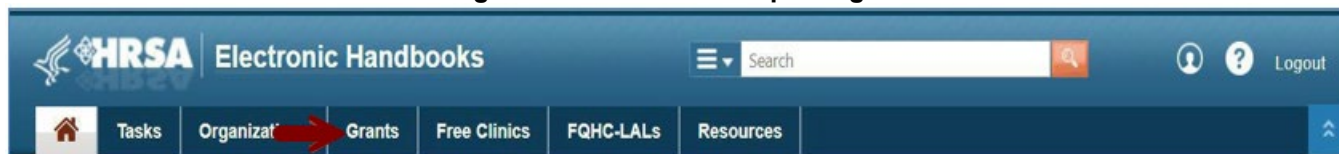
This quick reference guide provides instructions for how to access relevant UDS reports and Data Files in the HRSA EHBs.

Accessing UDS Reports and Health Center Data File in the HRSA EHBs

Perform the following steps to access your UDS reports:

1. Log in to the EHBs.
2. In the Top Navigation panel, click the **Grants** tab (Figure 1).

Figure 1: Grants Tab in Top Navigation Panel



3. The My Grant Portfolio – List page opens, where your grants are displayed in a list (Figure 2). Find the grant (grant number begins with “U30”) and click **Grant Folder**.

Figure 2: My Grant Portfolio – List Page

Grant Number	Organization Name	Current Budget Period	Current Project Period End Date	CRS-EIN	Grant Role	Grant Active	Last Award Issue Date	Options
U3IRH0003		09/30/2021-09/29/2022	09/29/2026	1827656257A1	Other	Yes	09/30/2021	Grant Folder
C8ECS0108		09/15/2021-09/14/2024	09/14/2024	1827656257A1	Other	Yes	08/23/2021	Grant Folder
T58HP0004		09/01/2021-08/31/2022	08/31/2023	1827656257A1	Other	Yes	07/19/2021	Grant Folder
T14HP0011		07/01/2021-06/30/2022	06/30/2023	1827656257A1	Other	Yes	05/27/2021	Grant Folder
U30CS0001		07/01/2021-06/30/2022	06/30/2023	1827656257A1	Other	Yes	05/21/2021	Grant Folder
U30CS0003		05/01/2021-04/30/2023	04/30/2023	1827656257A1	Other	Yes	04/23/2021	Grant Folder
H80CS00238		05/01/2021-04/30/2022	04/30/2023	1827656257A1	Other	Yes	12/22/2021	Grant Folder

4. The Grant folder opens to the Grant Home page (Figure 3). In the Grants section of the page, under Others, click **Access Health Center Reports**.

Figure 3: Grant Home Page

Grant Home

U30

Current Budget Period: 07/01/2021 - 06/30/2022 Current Project Period: 07/01/2020 - 06/30/2023 CRS-EIN: 1827656257A1
Budget Support Year: 7 Project Title: Training and Technical Assistance National Cooperative Agreements (NCAs) Grant Period: 09/01/2015 - 06/30/2023

Resources

View
Last NoA | HRSA Contacts | Awarded Funding Opportunities

Grants

Submissions <ul style="list-style-type: none">Work on Progress ReportPerformance ReportWork on My NCC ReportWork on Other Submissions View More	Requests <ul style="list-style-type: none">ApplicationsExisting Prior ApprovalsRequest New Prior ApprovalExisting H80 Health Center CISRequest New H80 Health Center CISLegacy H80 Health Center CIS View More	Users <ul style="list-style-type: none">Approve RequestsUpdate PrivilegesAuthorize New View More
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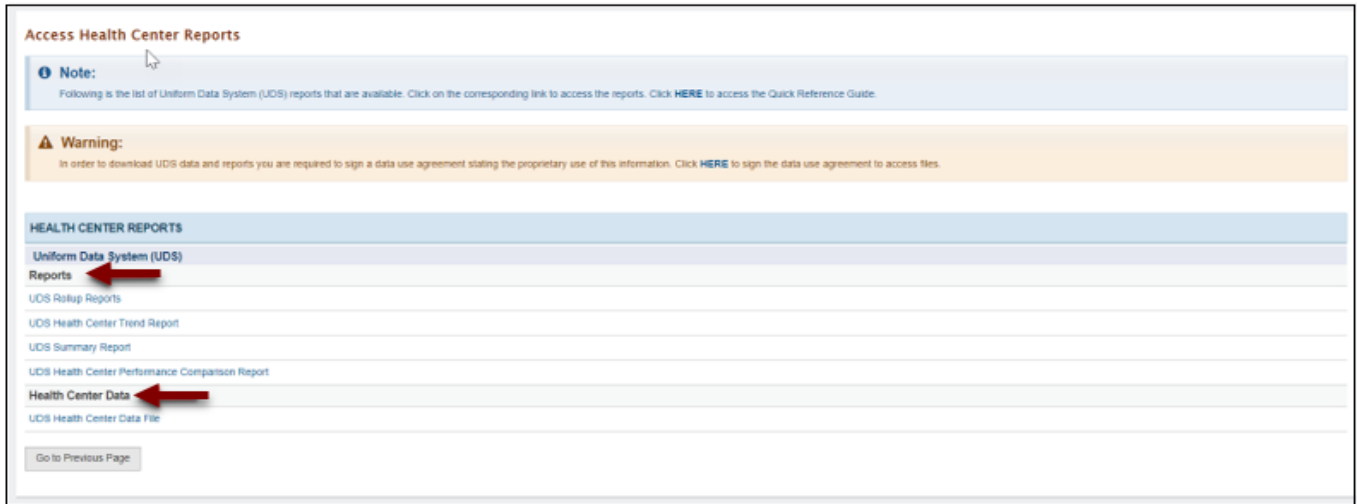
Others

- FTCA Program
- Access Health Center Reports
- HRSA Accreditation/PCMI Initiative
- Project Work Plan
- Patient Target Management

[View More](#)

- The Access Health Center Report page opens. This page lists four of the standard Reports (Figure 4). Click on the report name link to view each of the report search pages and access the reports. This page also provides a link to access the UDS Health Center Data File. The list on the page will display only UDS reports and UDS data Files.

Figure 4: Access Health Center Reports Page



List of Standard UDS Reports and Health Center Data File

The following reports and data files can be accessed using the instructions in this quick reference sheet.

UDS National and State Rollups

This report compiles annual data reported by Health Center Program (HCP) health centers. Summary HCP data are provided for patient demographics, socioeconomic characteristics, staffing, patient diagnoses and services rendered quality of care, health outcomes and disparities, financial costs, and revenues.

UDS Health Center Trend Report

This report compares the health center's performance for key performance measures in three categories, access, quality of care/health outcomes, and financial cost/viability, with national and state averages over a three-year period.

UDS Health Center, State, National Summary Report

Provides the summary and analysis on the health center’s current UDS data using measures across various tables of the UDS report.

UDS Health Center Performance Comparison Report

Provides the summary and analysis on the health center’s latest UDS data giving details at the health center, state, national, urban and rural level with trend comparisons and percentiles.

UDS Health Center Data File

The UDS data file is a comprehensive health center data dump in Excel format to provide health center level raw data specific to the National Health Center Training and Technical Assistance Partners (NTTAPs).

For Help and Support

Once logged into EHBs, please click the Support (EHBs Help) icon located in the toolbar at the lower right of the screen for additional EHBs-related resources and training materials. Users can access system navigation, UDS reporting acronyms, quick reference sheets for accessing reports, submission and review process, and other useful training materials and resources here.

UDS reporting questions: UDS Help Desk

udshelp330@bphcdata.net or 866-837-4357 (866-UDS-HELP) Monday through Friday (except federal holidays) 8:30 AM to 5:30 PM (ET)

Health Center Program or EHBs questions: [BPHC Contact Form](#)

[BPHC Contact Form](#) or 877-464-4772 Monday through Friday (except federal holidays) 7AM to 8PM (ET)

- *For additional guidance on viewing UDS standard reports*, go to the [BPHC Contact Form](#) and select Uniform Data System (UDS), UDS Reporting, Accessing UDS Reports in EHBs.
- *For technical issues with the HRSA Electronic Handbooks*, go to the [BPHC Contact Form](#) select EHBs Tasks/EHBs Technical Issues.

Software and Compliance Requirement

Software Requirements

The developed functionality will be compatible with the browser(s) recommended within the Browser Requirements section of the HRSA EHBs portal. The information can be found at:

<https://grants3.hrsa.gov/2010/WebEPSEExternal/Interface/common/BrowserSettings.aspx>.

Section 508 Compliance

Section 508 compliance testing was done to ensure that the UDS is in compliance with requirements that users with disabilities have equivalent access to the system developed.